



Georgia Fugees Academy Charter School Inc.  
 40460 Chamblee Tucker Rd  
 Atlanta, GA 30340  
 info@gfacs.org

Date of Request: \_\_\_\_\_

Re: Open Records Request

Your Name: \_\_\_\_\_

Your Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

Email Address: \_\_\_\_\_

Please state your request below. Please be as detailed as possible and include if you want to inspect/review or obtain copies. **(You may attach a separate sheet if the space provided is not sufficient.)**

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By signing and submitting this request, I understand that Georgia Fugees Academy Charter School has three (3) business days to respond to this request pursuant to O.C.G.A. § 50-18-72 (the Georgia Open Records Act).

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Signature

Preferred Mode of Receipt: \_\_\_\_\_ Pick-up \_\_\_\_\_ Mail \_\_\_\_\_ E-mail\*

**\* Please note, certain records may not faxed or e-mailed by law \***

The school district is authorized to impose upon you a reasonable charge for the research, retrieval, redaction, and other administrative costs of complying with our inquiry, including copying charges of \$.10 per standard page.

**Send this completed form to [openrecords@fugeesacademy.org](mailto:openrecords@fugeesacademy.org)**

<b>For Internal Use Only:</b>		
<b>Received by:</b>	<b>Receipt Date:</b>	<b>Completion Date:</b>



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